

**Decision Maker:**      **Development Control Committee**

**Date:**                      **Thursday 25 March 2021**

**Decision Type:**      Non-Urgent                      Non-Executive                      Non-Key

**Title:**                      **MATTERS OUTSTANDING FROM PREVIOUS MINUTES**

**Contact Officer:**      Mark Bowen, Director of Corporate Services  
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**Chief Officer:**              Director of Corporate Services

**Ward:**                      N/A

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1.    Reason for report

For Members to monitor progress against actions outstanding from previous meetings.

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2.    **RECOMMENDATION**

**That Members note the report.**

## Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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## Corporate Policy

1. Policy Status: Existing Policy. The Committee will be regularly updated on matters outstanding from previous meetings.
  2. BBB Priority: Excellent Council.
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## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: N/A
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £359k
  5. Source of funding: 2020/21 revenue budget
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## Personnel

1. Number of staff (current and additional): There are 7 posts (6.67 fte) in the Democratic Services Team.
  2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters outstanding can take up to two hours per meeting.
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## Legal

1. Legal Requirement: No statutory requirement of Government guidance.
  2. Call-in: Not applicable. The report does not involve an executive decision.
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## Procurement

1. Summary of Procurement Implications: N/A
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The report is intended primarily for Members of this Committee
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

Annex A provides updates on progress achieved in regard to requests made by the Committee at previous meetings. Following each meeting, required actions are listed and monitored to ensure that any outstanding issues are addressed in a timely fashion.

As outlined in Appendix A, the matter outstanding from the meeting held on 28 January 2021 has been completed.

<b>Non-Applicable Sections:</b>	Impact on Vulnerable Adults and Children, Policy, Financial, Personnel, Legal and Procurement Implications.
Background Documents: (Access via Contact Officer)	

## PROGRESS ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

<u>Minute Number/Title</u>	<u>Updates/Feedback Requested</u>	<u>Action By</u>	<u>Current Status</u>
<p><b>Meeting held on 28 January 2021</b></p> <p><b>Minute 9 – Planning Legislation Update - Supporting Housing Delivery and Public Service Infrastructure</b></p>	<p>In regard to the Government’s consultation, the Head of Planning Policy and Strategy agreed to circulate a copy of the Council’s response to Members of the Committee and to the Renewal, Recreation and Housing Portfolio Holder.</p>	<p>Head of Planning Policy and Strategy</p>	<p>Response circulated to DCC Members and the RR&amp;H Portfolio Holder on 30 January 2021.</p> <p>Action complete.</p>